



Florida Articulation Manual

Everglades University

2015-16

Articulation in Florida is a set of dynamic and constantly evolving, student-focused policies and practices which facilitate transition between and among education sectors.

Section 1007.01, Florida Statutes

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1. About Everglades University

Philosophy

In today's society, there is a need for a university that offers its students a quality education in an atmosphere of personalized attention. Everglades University's goal is to train the career-minded individual and offer an education that will provide an employable and skilled person. Everglades University graduates will be prepared with the professional skills necessary to meet the needs of our society. Inherent in the goals established for Everglades University is the belief that the learning process takes place in a variety of ways. For this reason our philosophy privileges flexibility, individualization, and previous knowledge and skills.

Everglades University offers graduate and undergraduate degree programs that will prepare students to enter and advance in their desired fields of study. The faculty of Everglades University believes that instruction is an art as well as a science and is a dynamic process that develops both the skill and the intellect of career-minded individuals.

Everglades University's education is an interactive process. Our graduates will become professionals in their chosen fields and play a critical role in the future economic growth and competitiveness of our society. Everglades University affirms that all members of the academic faculty share the responsibility for establishing, implementing, and evaluating its educational programs. Further, Everglades University believes that members of industry must also participate in this process, and to that end, it has assembled advisory boards comprised of professionals, employers, and educators. It is also the philosophy of Everglades University that an individual shall not be denied admission to any program because of race, color, national origin, handicap, religion, gender, sexual orientation, or marital status.

History of Everglades University: Corporate History

In August of 1998, Arthur and Belinda Keiser purchased American Flyers College (American Flyers, Inc. now Everglades University). In the fall of 1999, the College's name was changed to Everglades College and it was relocated to Fort Lauderdale, FL. In January of 2000, the Keisers created Everglades College, Inc. which was incorporated as a not-for-profit corporation in the State of Florida.

In August of 2002, the US Department of the Internal Revenue Service recognized Everglades College, Inc. as a not-for-profit 501 (c) (3) corporation and Everglades College, Inc. became independently operated by a Board of Trustees. On September 1, 2002, Dr. Arthur Keiser donated the value of the stock of American Flyers, Inc. to the corporation (Everglades College, Inc.).

In September of 2014, Everglades University was granted approval for its off-campus instructional site of the Sarasota Branch Campus in Tampa, FL.

In October of 2014, Everglades University was granted approval to relocate the Orlando Branch Campus to its new location in Maitland, FL.

History of Everglades University: Academic History

In September 1990, American Flyers College (now Everglades University) was founded in Fort Lauderdale, Florida. American Flyers College became a nationally accredited college under the standards of the Accrediting Commission of Career Schools and Colleges of Technology (ACCSCT) and was licensed by the Florida State Board of Independent Colleges and Universities (SBICU) to award Associate of Science Degrees. In 1997, American Flyers College moved to the Pompano Air Park to better serve its student body. Later in 2000, to better serve the needs of the community, Everglades College added Bachelor of Science Degrees with majors in Business Administration, Information Technology, Applied Management, Aviation Management, and Professional Aviation.

In the fall of 2002, Everglades College became one of the first colleges in the country to offer a Bachelor of Science Degree with a major in Alternative Medicine.

In January 2003, the State of Florida, Department of Education, Commission for Independent Education granted approval to open the Sarasota Branch Campus of Everglades College. In May of 2003, Everglades College received approval to offer Master's Degrees in Business Administration, Information Technology, and Aviation Science. In December of 2003, Everglades College officially changed its name to Everglades University and also received approval to offer a Bachelor of Science Degree in Aviation Technology.

In April 2004, the Main Campus of Everglades University relocated to Boca Raton, Florida. In August 2004, the State of Florida, Department of Education, Commission for Independent Education granted approval to open the Orlando Branch Campus of Everglades University. In August 2005, Everglades University was granted approval to offer the Bachelor of Science Degree with a major in Construction Management.

Effective January 2010, Everglades University was accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award bachelor's and master's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Everglades University. In January 2011, Everglades University was granted approval to offer the Bachelor of Science Degree with a major in Alternative and Renewable Energy Management. Furthermore, in June 2011, Everglades University was granted approval to offer the Master's Degree in Entrepreneurship.

In September 2011, Everglades University was granted approval to offer the Bachelor of Science Degree with a major in Crisis and Disaster Management.

In June 2014, Everglades University was granted approval to offer the Bachelor of Science Degree with a major in Land and Energy Management and the Bachelor of Science Degree with a major in Environmental Policy and Management.

In July 2014, Everglades University was granted approval to offer the Master's Degree in Public Health Administration.

In September 2014, Everglades University was granted approval to open the Off-Campus Instructional Site of the Sarasota Branch Campus, in Tampa, FL.

Accreditation and Approvals

Everglades University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award bachelor's and master's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Everglades University.

Everglades University is a member of the Independent Colleges and Universities of Florida (ICUF). For additional information, please contact ICUF at 542 East Park Avenue, Tallahassee, FL 32301; phone (850) 681-3188 or by fax (850) 681-0057. Additional information regarding this institution may be obtained by contacting the Commission for Independent Education, Florida Department of Education at 325 West Gaines St., Suite #1414, Tallahassee, FL 32399; toll-free (888) 224-6684; fax (850) 245-3234.

This school is authorized under Federal law to enroll nonimmigrant students.

Everglades University is approved for veterans' training.

2. Mission

The mission of Everglades University is to provide quality education to adult learners of diverse backgrounds in a collaborative environment where each individual has the opportunity to achieve personal growth. The University seeks to accomplish its mission by combining small class sizes and innovative programs with traditional academic values. The University supports the academic endeavor and service, to deliver graduate and undergraduate programs both on campus and online.

3. Programs of Study

Undergraduate Programs of Study

- Bachelor of Science Degree with a Major in Alternative Medicine
- Bachelor of Science Degree with a Major in Aviation/Aerospace
 - *Concentration in Airport Operations Management*
 - *Concentration in Aviation Maintenance Management*

- *Concentration in Aviation Safety*
- *Concentration in Aviation Security*
- *Concentration in Flight Operations*
- *Concentration in Management*
- Bachelor of Science Degree with a Major in Alternative and Renewable Energy Management
- Bachelor of Science Degree with a Major in Environmental Policy and Management
- Bachelor of Science Degree with a Major in Land and Energy Management
- Bachelor of Science Degree with a Major in Crisis and Disaster Management
- Bachelor of Science Degree with a Major in Business Administration
- Bachelor of Science Degree with a Major in Construction Management

Graduate Programs of Study

- Master's Degree in Public Health Administration
 - *Concentration in Complementary and Alternative Medicine*
- Master's Degree in Aviation Science
 - *Concentration in Aviation Security*
 - *Concentration in Aviation Operations Management*
 - *Concentration in Business Administration*
- Master's Degree in Business Administration
 - *Concentration in Accounting for Managers*
 - *Concentration in Aviation Management*
 - *Concentration in Construction Management*
 - *Concentration in Human Resource Management*
 - *Concentration in Project Management*
- Master's Degree in Entrepreneurship

4. Articulation Agreements

Everglades University maintains articulation agreements with various institutions of higher learning.

In an effort to make the transition from institutions as effortless as possible, Everglades University maintains articulation agreements with the following institutions:

- Keiser University
- Southeastern College
- St. Thomas University
- Broward College
- Hocking College
- University of Bridgeport
- National College of Natural Medicine
- Pennsylvania Highlands Community College
- State College of Florida: Manatee-Sarasota
- Mountain State University

- Life University
- Palmer College of Chiropractic
- Sherman College of Chiropractic
- Lake Erie College of Osteopathic Medicine (LECOM)
- Aviator College of Aeronautical Science and Technology
- National Labor College
- Parker University

5. Transfer Policies

For students enrolling at Everglades University, transfer credits will be subject to approval by the University.

These courses must be similar in content and duration to those offered in the program for which the student has applied. The University will consider unofficial transcripts, but official transcripts must be mailed directly from other institutions to Everglades University in order to be officially transferred. Students are responsible for having official transcripts sent to Everglades University from transfer institutions. Official transcripts should be received by Everglades University within the student's first semester.

Undergraduate Degrees

Everglades University requires that the student must complete the last thirty-three credits for a BS degree at Everglades University. Undergraduate transfer credits are granted only for courses in which a letter notation of "C" or higher was earned (2.0 on a 4.0 scale).

Graduate Degrees

Upon acceptance into the graduate degree programs, the maximum transfer credits allowed cannot exceed six credits as the final thirty credits must be completed at Everglades University for a Master's Degree. Graduate transfer credits are granted only for those graduate courses in which a letter notation of "B" or better was earned (3.0 on a 4.0 scale). Everglades University will only accept for transfer graduate-level courses which are applicable to the chosen major.

Transfer from Regionally Accredited Institutions

Everglades University accepts transfer credits applicable to an applicant's program of study from regionally accredited institutions. Everglades University accepts transfer of associate degrees that, upon evaluation, include the appropriate major course distribution without time limitations. Prior to granting transfer of credit for any course, the University reserves the right to test applicants or request that they successfully pass an examination administered by an Everglades University faculty member.

Transfer from Non-Regionally Accredited Institutions

Credit for courses from non-regionally accredited institutions which are substantially equivalent in content to Everglades University courses and are applicable to an applicant's program of study may be granted on a course-by-course basis. The acceptance of courses from non-regionally accredited institutions is contingent upon appropriate faculty credentials and applicable course content of the course to be transferred. Prior to granting transfer of credit for any course, the University reserves the right to test applicants or request that they successfully pass an examination administered by an Everglades University faculty member.

Advanced Placement Policy

Everglades University participates in the Advanced Placement Program agreement administered by high schools through the College Entrance Examination Board (CEEB). Under this system, a student entering Everglades University presents a nationally graded examination as evidence of his/her completion of a college-level course taken in high school. To be eligible for an award of credit, a student must present official score reports with a valid score of 3, 4, or 5. Consult the Dean of Academic Affairs for specific credit awards.

Transfer from International Institutions

Credit from non-U.S. colleges/universities will be evaluated and granted on a course equivalency basis upon receipt of an official transcript. The transcript must be translated into English and evaluated by an approved translation/evaluation service.

Transfer of Credits from Everglades University

Students who are interested in continuing their education should first inquire at the college they plan to attend to determine the credits and requirements needed for entrance to that college. Transferability of credits is at the discretion of the receiving institution. Everglades University cannot guarantee transferability of credits. Everglades University does participate in Florida's Statewide Course Numbering System. Consult the Vice President of Academic Affairs, Dean of Academic Affairs, or Program Director for specific information.

Veteran Transfer of Credits

A Veterans Administration benefit recipient has responsibility to report all previous education and training to Everglades University. The University evaluates the information and grants appropriate credit, with training time and tuition reduced proportionally. The veteran student and the Veterans Administration are notified.

Awarding Credit for Military Training and FAA Certificates and Ratings

Everglades University will evaluate for transfer credit prior military training and experience that is relevant to a student applicant's program of study using official transcript of military training and experience (Community College of the Air Force and Joint Services Transcript). Students who possess Federal Aviation Administration (FAA) certificates and ratings prior to enrolling in Everglades University's undergraduate aviation programs may be awarded appropriate credit

only where applicable within a student's chosen undergraduate degree program. Credit is not awarded at the graduate level for FAA certificates and ratings or prior military training and experience.

Florida's Statewide Course Numbering System

Courses in this catalog are identified by prefixes and numbers that were assigned by Florida's Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and by participating nonpublic institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions. Students and administrators can use the online SCNS to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is at the SCNS website at [Florida's Statewide Course Numbering System](#).

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization. The course prefix and each digit in the course number have a meaning in the SCNS. The listing of prefixes and associated courses is referred to as the "SCNS taxonomy." Descriptions of the content of courses are referred to as "statewide course profiles."

Example of Course Identifier

An example of a course identifier is ENC1101.

ENC is the Prefix, indicating the course is about English Composition.

The first digit is the Level Code: it is a 1, indicating it is a lower-division or Freshman level class at this institution.

The second digit is the Century Digit: it is a 1, indicating Freshman Composition.

The third digit is the Decade Digit: it is a 0, indicating Freshman Composition Skills.

The fourth digit is the Unit Digit: it is a 1, indicating Freshman Composition Skills 1.

Some course identifiers end with a fifth character or digit to indicate a Lab Code. ENC1101 has none, because it has no laboratory component.

General Rule for Course Equivalencies

Equivalent courses at different institutions are identified by the same prefixes and same last three digits of the course number and are guaranteed to be transferable between participating

institutions that offer the course, with a few exceptions, as listed below in Exceptions to the General Rule for Equivalency.

For example, a freshman composition skills course is offered by 84 different public and nonpublic postsecondary institutions. Each institution uses “ENC_101” to identify its freshman composition skills course. The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, “ENC” means “English Composition,” the century digit “1” represents “Freshman Composition,” the decade digit “0” represents “Freshman Composition Skills,” and the unit digit “1” represents “Freshman Composition Skills I.”

In the sciences and certain other areas, a “C” or “L” after the course number is known as a lab indicator. The “C” represents a combined lecture and laboratory course that meets in the same place at the same time. The “L” represents a laboratory course or the laboratory part of a course that has the same prefix and course number but meets at a different time or place.

Transfer of any successfully completed course from one participating institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101.

A student who has successfully completed ENC 1101 at a Florida College System institution is guaranteed to receive transfer credit for ENC 2101 at the state university if the student transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent. NOTE: Credit generated at institutions on the quarter-term system may not transfer the equivalent number of credits to institutions on the semester-term system. For example, 4.0 quarter hours often transfers as 2.67 semester hours.

The Course Prefix

The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or subcategory of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

Authority for Acceptance of Equivalent Courses

Section 1007.24(7), Florida Statutes, states:

Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of

Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

Exceptions to the General Rule for Equivalency

Since the initial implementation of the SCNS, specific disciplines or types of courses have been excepted from the guarantee of transfer for equivalent courses. These include courses that must be evaluated individually or courses in which the student must be evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer. Transferability is at the discretion of the receiving institution.

- A. Courses not offered by the receiving institution.
- B. For courses at nonregionally accredited institutions, courses offered prior to the established transfer date of the course in question.
- C. Courses in the _900-999 series are not automatically transferable, and must be evaluated individually. These include such courses as Special Topics, Internships, Apprenticeships, Practica, Study Abroad, Theses, and Dissertations.
- D. Applied academics for adult education courses.
- E. Graduate courses.
- F. Internships, apprenticeships, practica, clinical experiences, and study abroad courses with numbers other than those ranging from 900-999.
- G. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice (academy certificate courses) are not guaranteed as transferable. These courses need evidence of achievement (e.g., portfolio, audition, interview, etc.).

Courses at Nonregionally Accredited Institutions

The SCNS makes available on its home page ([Florida's Statewide Course Numbering System](#)) a report entitled "Courses at Nonregionally Accredited Institutions" that contains a comprehensive listing of all nonpublic institution courses in the SCNS inventory, as well as each course's transfer level and transfer effective date. This report is updated monthly.

Questions about the SCNS and appeals regarding course credit transfer decisions should be directed to (Insert the name of the Statewide Course Numbering System Institution Contact at

your institution here) in the (The office where your Institution Contact is located) or to the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the SCNS office at (850) 245-0427 or at <http://scns.fldoe.org>.

College Level Examination Program (CLEP)

Everglades University welcomes students from a wide variety of backgrounds and learning experiences. Many students come to our institution with a firm grounding in a particular discipline. We recognize their prior learning by accepting a full range of College-Level Examination Program® (CLEP®, DANTES Subject Standardized Tests) exams, which measure mastery of college-level, introductory course content. Students who achieve required credit-granting scores on these exams can earn the credits and course exemptions listed below. Our institution will grant a total of 18 credits for successful performance on CLEP examinations. All CLEP for credit exams should be completed by the end of the student's first semester.

Procedure

Students are responsible for having official score reports sent to Everglades University in order to be officially transferred. CLEP credits are subject to approval based on the scores listed.

CLEP Examination	Credit-Granting Score	Credit Hours Granted	Equivalent Course
American Literature	50	6 hrs	AML 1000 – American Literature
Analyzing and Interpreting Literature	50	6 hrs	AML 1000 – American Literature
College Composition	50	3 hrs	ENC 1101 – English Composition 1 OR ENC 2102 – English Composition 2
College Composition Modular	50	3 hrs	ENC 1101 – English Composition 1 OR ENC 2102 – English Composition 2
English Literature	50	3 hrs	ENL 1000 – English Literature
Humanities	50	6 hrs	AML 1000 – American Literature ENL 1000 – English Literature
American Government	50	3 hrs	POS1041 – Political Science
History of the United States I: Early Colonization to 1877	50	3 hrs	AMH 1010- American History Pre-1876
History of the United States II: 1865 to the Present	50	3 hrs	AMH 1020 – American History Post-1876
Human Growth and Development	50	3 hrs	PSY 1012 – Introduction to Psychology
Introductory Psychology	50	3 hrs	PSY 1012 – Introduction to Psychology
Introductory Sociology	50	3 hrs	SYG 1000 – Sociology
Principles of Macroeconomics	50	3 hrs	ECO 2013 – Macroeconomics
Principles of Microeconomics	50	3 hrs	ECO 1023 – Microeconomics
Biology	50	6 hrs	BSC 1005 – General Biology BSC 2006 – Advanced Biology
Calculus	50	3 hrs	MAC 1105 – College Algebra MGF 2106 – College Math
Chemistry	50	6 hrs	CHM 1020 – General Chemistry CHM 2021 – Advanced Chemistry
College Algebra	50	3 hrs	MAC 1105 – College Algebra
College Mathematics	50	6 hrs	MAC 1105 – College Algebra MGF 2106 – College Math
Natural Sciences	50	6 hrs	BSC 1005 – General Biology BSC 2006 – Advanced Biology
Financial Accounting	50	3 hrs	ACG 2001 – Accounting Principles 1 OR ACG 2011 – Accounting Principles 2
Information Systems and Computer Applications	50	3 hrs	CGS1060C – Introduction to Computer Applications
Introductory Business Law	50	3 hrs	BUL 4421 – Business Law
Principles of Management	50	3 hrs	MAN 1021 – Principles of Management
Principles of Marketing	50	3 hrs	MAR 1011 – Introduction to Marketing